

**Capital Area School of Practical Nursing  
First Quarter Clinical Syllabus**

<p><b>Clinical Instructor Information</b></p> <p><b>Name:</b> <b>Contact Information:</b></p> <p><b>Clinical Site:</b> <b>Contact Info:</b></p> <p><b>Pre-conference – 7:30a – 8:00a</b> <b>Post-conference – 2:15p – 3:00p</b> <b>Lunch 11:15 – 11:45 (or per instructor’s discretion)</b></p>	
<p><b>Tardy/Absence Policy</b></p> <p><b>Cell Phone Policy</b></p> <p><b>Dress Code</b></p> <ul style="list-style-type: none"><li>• <b>Hair style/color</b></li><li>• <b>Tattoos</b></li><li>• <b>Jewelry</b></li><li>• <b>Photo ID</b></li></ul> <p><b>Evaluation Policy</b></p> <p><b>(See Student Handbook)</b></p>	<p>When tardy or absent, you must call the Clinical Instructor <i>or the</i> CASPN Clinical/Skills Lab Coordinator at least one hour prior to scheduled clinical time.</p> <p>An absence form is to be completed with each absence.</p> <p>Clinical/Skills Lab Coordinator: 217-585-1215 x205</p>



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<p><b>References:</b></p>	<p><b>First Quarter Textbooks/References</b></p> <ul style="list-style-type: none"><li>• Mosby's Drug Guide for Nurses, 12<sup>th</sup> Ed.</li><li>• Mosby's Diagnostic &amp; Laboratory Test with Nursing implications, 13<sup>th</sup> Ed.</li><li>• Mosby's Guide to Nursing Diagnosis 5<sup>th</sup> Ed.</li><li>• Mosby's Dictionary of Medicine, Nursing &amp; Health Prof. 8<sup>th</sup> Ed.</li><li>• Assessment Terminology Guide, CASPN Form March 2013</li><li>• Fundamental Concepts and Skills for Nursing, 4<sup>th</sup> Ed.</li><li>• Medical Terminology 7<sup>th</sup> Ed.</li></ul>
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**This syllabus is not a contract and subject to change as deemed necessary per Clinical Instructor.**

I have read and understand the Quarter One Clinical Syllabus.

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**CASPN Student Signature**