

**Capital Area School of Practical Nursing  
Third Quarter Clinical  
Facility Guidelines**

<b>Facility</b>	<b>Address</b>	<b>Specific Guidelines</b>
<b>Lincoln Prairie Behavioral Center</b>	5230 S. 6 <sup>th</sup> St. Springfield, IL 62703	<ul style="list-style-type: none"> <li>• Meet instructor at designated area.</li> <li>• Wear dress casual clothing</li> <li>• Keep belongings in car</li> </ul>
<b>McFarland Mental Health Center</b>	902 Southwind Rd. Springfield, IL 62703	<ul style="list-style-type: none"> <li>• Meet instructor at designated parking area, do not exit car until instructor is present.</li> <li>• Wear dress casual clothing*</li> <li>• Keep belongings in car</li> </ul>
<b>Abraham Lincoln Memorial Hospital</b>	200 Stahlhut Dr. Lincoln, IL 62656	<ul style="list-style-type: none"> <li>• Meet instructor in lobby</li> <li>• Wear whites</li> <li>• Bring all necessary clinical supplies</li> </ul>
<b>Decatur Memorial Hospital</b>	2300 N. Edward St. Decatur, IL 62526	<ul style="list-style-type: none"> <li>• Meet instructor in CAFÉ</li> <li>• Wear Whites</li> <li>• Bring all necessary clinical supplies</li> </ul>
<b>Memorial Medical Center</b>	701 N. 1 <sup>st</sup> St. Springfield, IL 62781	<ul style="list-style-type: none"> <li>• Meet instructor in lobby</li> <li>• Wear whites</li> <li>• Bring all necessary clinical supplies</li> </ul>
<b>Passavant Area Hospital</b>	1600 W. Walnut Jacksonville, IL	<ul style="list-style-type: none"> <li>• Meet instructor in lobby</li> <li>• Wear whites</li> <li>• Bring all necessary clinical supplies</li> </ul>
<b>St. John's Hospital</b>	800 E. Carpenter St. Springfield, IL 62712	<ul style="list-style-type: none"> <li>• Meet instructor in cafeteria</li> <li>• Wear whites</li> <li>• Bring all necessary clinical supplies</li> </ul>
<b>Taylorville Memorial Hospital</b>	201 E. Pleasant St. Taylorville, IL 62568	<ul style="list-style-type: none"> <li>• Meet instructor in main lobby</li> <li>• Wear Whites</li> <li>• Bring all necessary clinical supplies</li> </ul>

\*Dress casual clothing includes NON-DENIM dress pants or capris. No colored pants will be allowed, only beiges, browns, and blacks. No leggings.

Shirts must be conservative with no V-necks, undergarments showing through or logos present.

Shirts must have sleeves (no tanks or spaghetti straps, or anything without sleeves).

Hooded garments are prohibited in all clinical facilities.

Shoes are expected to be clean. Students should refrain from wearing sandals; open toed, open backed, high heeled shoes, or boots. Tennis shoes that are worn in clinical may be worn in MH facility; no tennis shoes with colors may be worn.

Jewelry guidelines the same...see Student Handbook.

Tattoos need to be covered and visible piercings removed.

Lanyards are strictly prohibited in clinical. Students must use badge clips provided by CASPN.

Please dress in a professional manner as you are a representative of CASPN. Dress code will be strictly enforced.