

**Capital Area School of Practical Nursing
Second Quarter Clinical Syllabus**

<p>Clinical Instructor Information</p> <p>Name:</p> <p>Contact Information:</p> <p>Clinical Site:</p> <p>Contact Info:</p> <p>Pre-conference – 7:30a – 8:00a Post-conference – 2:15p – 3:00p Lunch 11:15 – 11:45 (or per instructor’s discretion)</p>	<p>Tardy/Absence Policy When tardy or absent, you must call the instructor <i>OR the</i> CASPN Clinical/Skills Lab Coordinator at least one hour prior to scheduled clinical time.</p> <p>Clinical Coordinator: 217-585-1215 x 205</p> <p>An absence form is to be completed with each absence.</p> <p>Cell Phone Policy Dress Code Policy Evaluation Policy</p> <p>See Student Handbook Professional Behavioral Standards will be implemented at all times as per Student Handbook.</p>
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<p>Objectives:</p> <ul style="list-style-type: none"> • Develop ability to organize and prioritize • Apply assessment & clinical skills • Identify and use effective communication skills • Demonstrate knowledge of medications • Safe administration of medications • Develop patient data form <p>Second Quarter Textbooks/References</p> <ul style="list-style-type: none"> • Mosby’s Drug Guide for Nurses, 12th Ed. • Mosby’s Diagnostic & Laboratory Test with Nursing implications, 12th Ed. • Mosby’s Guide to Nursing Diagnosis 5th Ed. • Mosby’s Dictionary of Medicine, Nursing & Health Prof. 9th Ed. • Fundamental Concepts and Skills for Nursing, 5th Ed. • Basic Pharmacology for Nursing 16th Ed. • Adult Health Nursing 7th Ed. • Medical Terminology 7th Ed. 	<p>Assignments:</p> <p><u>Plan of Day Form:</u> daily <u>PATIENT DATA FORM</u> contains:</p> <ul style="list-style-type: none"> • Change of Shift Report Sheet • Physical Assessment • Lab & Diagnostic Tests • Concept Map • Nursing Process <p><u>Drug class med sheets:</u> as assigned <u>Verbal communication</u> with patient, facility staff, and CASPN Instructor <u>Written communication:</u> EMR Documentation <u>Clinical Reflection:</u> Completed at the end of clinical rotation <u>Self-evaluation:</u> Midterm & Final</p>
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This syllabus is not a contract and subject to change as deemed necessary per Clinical Instructor.
I have read and understand the Second Quarter Clinical Syllabus.

CASPN Student Name	Signature	Date
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